

Attachment 1
USE OF SCHOOL FACILITIES OUTSIDE OF SCHOOL HOURS

Statement of Philosophy:

Since the tax paying community must bear the cost of construction and maintenance of school facilities, these facilities should be open to public use which does not interfere with the original purpose for which such buildings have been constructed and maintained.

Section 5/10-22.10 of the Illinois School Code sets forth the statutory control a board may exercise for non-school use of school facilities. Consistent with the intent to achieve maximum utilization of school facilities, the Board hereby established the following classes of users and uses; it further sets forth regulations and restrictions for each classification.

Classification of Users:

- A. School related organizations such as student clubs, classes and faculty organizations except for the Abingdon Education Association, whose use of facilities is covered in their negotiated agreement with the Board.
- B. Non-profit civic organizations such as Rotary, Kiwanis, Boy Scouts, Girl Scouts, 4-H, etc.
- C. Non-profit religious organizations of the community.
- D. Private individuals residing within the school district and non-civic, nonprofit organizations. Must be an adult of 24 years of age or older to rent facilities.
- E. Profit making organizations, corporations and individuals.
- F. Private individuals residing outside the school district.

Classification of Uses:

- I. Educational
- II. Recreational
- III. Fund raising/Profit Making
- IV. Meetings
- V. Private uses e.g. weddings, funerals, family dinners, etc.

Regulations:

- A. All requests for use of facilities shall be made to the building principal at least 48 hours prior to the time for which the facilities are requested.
- B. Continuous use is defined as use on a regularly scheduled basis and may be granted only to class A and B users.

- C. If requests are received for use of the same facilities at the same time, the following priorities shall prevail: Class A users have first priority followed respectively by Class B, C, and D. However, once a request has been granted, other priorities shall not prevail unless, due to a grave emergency, a Class A user has to have the use of a facility which has been assigned to another class of user.
- D. Requests by Class E or F users shall be referred to the Board for decision.
- E. Class B, C, and D users will sign a statement, in their application for use of facilities that they agree to pay any charges for damage to facilities or necessary clean up of facilities.

Class	Rate
A	No charge for use
B	1 hour custodial fee
B	If for meetings during school days of 8 am - 10 pm no custodial required unless clean up requested or a problem occurs. Custodial fee charged by hour.
C	No charge for Uses I, II, IV
C	\$100 when using for Class III
D	No use for Class III and no kitchen use
D	\$75 for use with \$25 deposit to be refunded if left clean and in good repair
D	No charge for practices of non-charitable groups (ie community soccer/basketball)- need proof of insurance and if custodial is needed; charge would be hourly at current custodial rate.
E	\$10/hour rental plus custodial fee by hour
F	\$20/hour rental plus custodial fee by hour

- G. Because of Workmen's Compensation and Liability Insurance regulations, all school employees who are either (1) required by the Board or (2) needed by the User, must be paid by the district. The User will then be charged the exact amount needed to reimburse district funds. Users may not contract privately with cooks and custodians as this causes serious insurance problems as mentioned above.
- H. No portion of the building other than that which is designated in the permit maybe used.
- I. No alcoholic beverages may be consumed, stored or sold on school premises.
- J. All smoking and fire regulations must be observed.
- K. Failure to comply with the above rules and regulations or any reasonable request by the building principal shall be valid grounds for terminating use or denying future use request.

- L. All violations of the above rules and regulations must be reported by the principals through the superintendent to the Board at the next regular board meeting.